

Position: Civic Engagement Expert – Gender Responsive Budgeting

Period of Performance: 3 Months – Consultancy Contract

Deadline: 22 August 2023.

Our organization:

Rasheed for Integrity and Transparency (Transparency International - Jordan) is a non-profit company working to strengthen the pillars of good governance that are based on integrity, transparency, accountability, and rule of law in the Jordanian institutions. “Rasheed” is the national chapter of Transparency International in Jordan.

“Rasheed” (TI – JO) aims to reinforce the involvement of Jordanian citizens in anti-corruption activities, protect public, private, and local governance institutions against corruption, enhance the efficiency and independence of control agencies specialized in the area of anti-corruption, and strengthen the integrity of the legislative and judicial authorities.

About the “Nazaha” Project

“Nazaha”: Support to Social Accountability and Empowering Civil Society for Better Governance”; is a project co-funded by the European Union and the Spanish Development Agency (AECID), and its purpose is to strengthen the capacity and internal governance of CSOs and CBOs to contribute to the improvement of the effectiveness and transparency of the public sector towards the population.

The "Nazaha" program operates within three pillars outputs at enhancing the capabilities, skills, and governance of civil society organizations in line with standards of governance, transparency, and integrity, specifically:

1. Output 1: Social accountability is enhanced based on the establishment of a capacity-building scheme and standards of accountability addressing CSOs and CBOs;
2. Output 2: Enhanced social accountability targeting CSOs, CBOs, and youth through the training of their capacities and ability to feed information into policy-making processes;
3. Output 3: A participatory approach adopted at all levels of the development processes to allow transparency and accountability towards youth.

Within its third output, the "Nazaha" program will review and update manuals and procedures for undertaking "gender-responsive budgeting" processes in municipalities and put in place on-the-job training.

Terms of Reference:

The Civic Engagement Expert will undertake work in Amman, Jordan for Rasheed for Integrity and Transparency (Transparency International – Jordan) through the Project Manager .

Duties:

The expert is expected to carry out the following duties:

- Review and update manuals, procedures, and templates to commence “gender-responsive budgeting” processes in municipalities based on the local context and best practices.
- Review and collect information focusing on CSOs' and other stakeholders' roles in the budgeting process and how their engagement can systematically be ensured. The data collection should include a mix of quantitative and qualitative methods, such as interviews, document analysis, survey, and focus groups and shall engage the opinions of different stakeholders, such as local authorities, MoLA, CSOs, and donors to ensure that all voices are heard.
- Implement the new methodology for drafting the gender-responsive budgeting manual.
- Submit a detailed report after completion of this activity.

Deliverables:

The expert will complete and submit the following deliverables, invoice, and timesheet prior to payment.

- Work plan with the timeframe. (Prior to the commencement of activities) in English language
- Methodology in English language
- Data Collection results in English language
- Manual for gender-responsive budgeting in Arabic and English languages
- Comprehensive progress reports in English language detailing the methodology, feedback, recommendations, and lessons learned one report after the completion of each duty, with all supporting documents and forms.

Qualification:

- Experience in civic engagement, proved track record of working with municipalities, CSOs and stakeholders.
- Minimum of 5 years of experience in applying and implementing gender-responsive financial planning, whether in the public sector, private sector, or non-governmental organizations.
- Possess an in-depth understanding of concepts, tools, and methods of gender-responsive financial planning, with the ability to apply them practically.
- Strong comprehension of economic, social, and political contexts related to gender and budgeting.
- Ability to analyze financial data and use accepted statistical tools to assess the impact of gender-responsive financial planning.
- Experience in drafting manuals specially development plans.
- Other Skills: communication skills and data analysis

Instructions:

Please send your **CV**, a **cover letter** outlining why you are the ideal candidate for this position along with a **financial offer** to info@rasheedti.org by 22 August 2023.

Rasheed For Integrity and Transparency provides equal opportunity as well as fair and equitable treatment in employment to all people without regard to race, color, religion, sex, origin, age, disability, political affiliation, or marital status.