

## Terms of Reference for Consultancy to Update the Jordanian Transparency Tool.

- **Job title:** Consultant to Update the Jordanian Transparency Tool.
- **Type of contract:** External Consultant
- **Deadline for submitting applications:** 21.03.2024

### 1. Background

Rasheed for Integrity and Transparency / (Transparency International - Jordan) was established at the end of 2013, as a non-profit civil society organization, through a group of activists in public work. "Rasheed" is the only official point of contact representing Transparency International in Jordan. It aims to improve the Jordanian citizen's involvement in anti-corruption activities.

This assignment is funded by the United States Agency for International Development (USAID) as part of the Integrity Roadmap project.

### 2. Objective of the Consultancy

The objective of the tool is to evaluate and analyze the government's dedication to tackling good governance national and international commitments.

### 3. Scope of the consultancy

The consultant is required to update the tool that Rasheed (TI – JO) launched in 2018. Specifically, the consultant will undertake the following tasks:

- Analyze the government's dedication to tackling good governance in national and international commitments.
- Develop relevant percentages and recommendations

### 4. Deliverables

The key deliverables for this consultancy include:

- Submission of the work plan of the assignment;
- Submission of a detailed outline of the content of the tool;
- Submission of the draft tool for feedback and comments;

- Submission of the final version of the tool, with integrated feedback and comments from the Rasheed team.
- Submission of content about the tool to use in creating two videos and two infographics for use in the media campaign.

## 5. Timelines and key outputs:

#	Outputs/ deliverables	Timeline
1	Inception Meeting with Rasheed	0.5 day
2	Submission of the work plan	0.5 day
3	Desk review and submission of the outlines of the tool.	1 day
4	Drafting the tool for feedback and comments	7 days
5	Revised the tool based on Rasheed's comments.	1 day
6	Submission of the final version of the tool	1 day
7	Submission of content about the tool to use in creating two videos and two infographics	1day
Total working day		12 days

## 6. Reporting

The consultant will work under the direct supervision of the Rasheed Projects Manager, the consultant will ensure close consultation and collaboration with Rasheed's projects Manager in carrying out the assignment throughout the consultancy.

## 7. Qualifications and skills

- University degree in, business administration or political science or another related field; 5-7 years of experience in the political field.
- Excellent analytical skills;
- Excellent research skills;
- communication skills;
- Excellent written and spoken Arabic;
- Ability to work independently and produce high-quality outputs, and
- Ability to work under tight timeframes.

## 8. Application Instruction

- Send CV to the following e-mail: [careers@rasheedti.org](mailto:careers@rasheedti.org) , entitled Consultant to Update the Jordanian Transparency tool.
- Submit a Financial Proposal with a clear indication of the consultancy fee per day.

*Rasheed for integrity and transparency (Transparency International - Jordan) provides equal and fair opportunities in employment for all people without regard to race, color, religion, gender, origin, age, political affiliation, or marital status.*