

Date: 08/05/2024

Invitation to Tender **For Booking Rooms and Training Halls**

Rasheed for Integrity and Transparency (Transparency International - Jordan) is a non-profit civil society organization established at the end of 2013. Rasheed (TI-Jordan) represents the official and sole contact point in Jordan for Transparency International. Through our programs and projects, we aim to enhance the effective role of the Jordanian citizen in anti-corruption activities, increase the resilience of public and private institutions, and local governance institutions against corruption, in order to achieve a cohesive Jordan with a national integrity system.

Rasheed (Transparency International - Jordan) announces a special tender for booking rooms and training halls in a 4-star hotel in Amman. Below are the conditions that must be met before submitting a price offer:

Room Booking Details:

- Booking Duration: 5 days and 6 nights
- Stay Period:
 - Arrival Date: June 4, 2024 – Afternoon
 - Departure Date: June 10, 2024 – Noon
- Number of Rooms Required: 15 -20 single rooms with breakfast + dinner

Training Hall Details:

- Number of Training Halls: One Training Room
- Hall Capacity: Accommodates 24 people plus space for activities inside the hall
- Training Hall Equipment: Projector - Microphone - Flipchart - Sound System

Meals and Coffee Breaks Details:

- Coffee Breaks: 2 Coffee Breaks
 - Morning Coffee Break over 5 days
 - Afternoon Coffee Break, including coffee and light snacks for 24 people
- Lunch for 24 people over five days

Submission Requirements:

- Price offers inclusive of tax with clarification of available and unavailable services.
- The price offer must be presented in English.
- Please note that the deadline for submitting sealed bids is Tuesday, 14 May 2024, at 5:00 pm
- Bids should be submitted **by hand** to the Rasheed office (Transparency International - Jordan): Address: 22 Ali Nasouh Al-Taher Street, Sweifieh, Amman, Jordan. or **via email** at: zalsukkar@rasheedti.org

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[Rasheed \(TI-Jordan\)](#)