

Date: 08/05/2024

Invitation to Tender **For Booking Rooms and Training Halls**

Rasheed for Integrity and Transparency (Transparency International - Jordan) is a non-profit civil society organization established at the end of 2013. Rasheed TI-Jordan represents the official and sole contact point in Jordan for Transparency International. Through our programs and projects, we aim to enhance the effective role of the Jordanian citizen in anti-corruption activities, increase the resilience of public and private institutions, and local governance institutions against corruption, in order to achieve a cohesive Jordan with a national integrity system.

Rasheed (Transparency International - Jordan) announces a special tender for the reservation of rooms and a training hall in a space that can accommodate training and scouting activities (such as a nature reserve, resort, or camp). The conditions that must be met before submitting a bid are:

Room/Cabin Booking Details:

- Booking Duration: 8 days and 7 nights
- Stay Period:
 - Arrival Date: July 1, 2024 – Afternoon
 - Departure Date: July 8, 2024 - Noon
- Number of Rooms/Cabins Required: 22 single rooms, including breakfast and dinner
- Each room should include:
 - Air conditioning unit
 - Private bathroom
 - Refrigerator

Training Hall Details:

- Number of Training Halls: One Training Room
- Hall Usage: from 9:00 am to 5:00 pm over 6 days
- Capacity of the Training Hall: Accommodates 22 people plus space for indoor activities
- Training Hall Facilities: Projector, air conditioning unit, microphone, flip chart, sound system, tables, chairs, coffee break area

Meal and Coffee Break Details:

- Reserved Meals: Lunch for 22 people over 6 days
- Coffee Breaks:
 - Number of Breaks: 2
 - Morning coffee break over 6 days
 - Afternoon rich coffee over 6 days

Key Venue Requirements:

- The venue should be suitable for scouting and sports activities.
- The venue should be enclosed from all sides and have 24-hour security.
- No non-domestic animals should be present inside or near the venue.
- The venue should have or facilitate hiking with launch and meditation activities; if not available, please indicate in the submission.

Submission Requirements:

- Price offers inclusive of tax with clarification of available and unavailable services.
- The price offer must be presented in English.
- Please note that the deadline for submitting sealed bids is on Tuesday, 14 May 2024, at 5:00 pm.
- Bids should be submitted **by hand** to the Rasheed office (Transparency International - Jordan): Address: 22 Ali Nasouh Al-Taher Street, Sweifieh, Amman, Jordan. or **via email** at: zalsukkar@rasheedti.org

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