

Terms of Reference

Jordanian Political Science Expert

- **Job title:** Expert in the Jordanian political field
- **Type of contract:** External consultant
- **Location:** Amman
- **Deadline for submitting applications:** 22 Oct 2024

1. Background

Rasheed for Integrity and Transparency / (Transparency International - Jordan) was established at the end of 2013, as a non-profit civil society organization, through a group of activists in public work. "Rasheed" is the only official point of contact representing Transparency International in Jordan. It aims to improve the Jordanian citizen's involvement in anti-corruption activities.

2. About "Nazaha" Project

Support to social accountability and empowering Civil Society for better governance"; is a project funded by the Spanish Development Agency (AECID) and its purpose is to strengthen the capacity and internal governance of CSOs and CBOs to contribute to the improvement of the effectiveness and transparency of the public sector.

3. About Political Parties' Dialogue Platform:

The "Political Parties' Dialogue Platform" as part of the Nazaha project, this platform aims to enhance transparency and communication between licensed political parties and citizens. The platform seeks to reduce the gap between citizens and parties by providing an interactive dialogue space that allows the opportunity to discuss the principles of parties, their internal regulations, and electoral programs, which will help bring together the views of citizens and parties, with an aim of increasing their involvement in political life. It also provides a space for activists and civil society institutions to present national causes on the platform and advocate for them directly.

4. Scope of the consultancy

Based on the political parties' programs and charters, the expert's primary responsibility is to review and analyze all political parties' data available on the official website of the Independent Election Commission. The expert will simplify the published programs and charters related to Jordanian political parties and develop a comprehensive questionnaire that will help Jordanians identify the political party that aligns most closely with their views. The expert will also undertake the following tasks:

- Consult with project team in “Rasheed” to clarify objectives, processes, and expected outcomes.
- Assess the current data related to political parties on the website, and to identify gaps on relevant thematic area or inaccuracies in the existing information.
- Review the existing political parties’ objectives and orientation and map the intersections of thematic areas.
- Prepare the “Examen your orientation “questionnaire and determine the weight for each question in coordination with “Rasheed”.
- Plan and conduct visits to key political parties to update their information.
- Engage with party representatives to verify data and collect new insights.
- Monitor the data entry process to ensure accuracy and timeliness with a team of data entry hired by the expert.

5. Deliverables

The key deliverables for this consultancy include:

- Submission of the political parties’ questionnaire with developing a weight for each question in the developed questionnaire.
- Reaching out to all political parties and conduct field visits to discuss the questionnaire, answer all questionnaire questions and to update political parties’ data in the website. and to draft a report about the field visits.
- Draft a report about the conducted field visits, and the results after the visits.
- The expert will hire and manage a trained data entry team to be ready to collect all the gathered data and start with data entry process on the website.

5. Timelines:

#	Outputs/ deliverables	Timeline
1	Review the current data related to political parties on the website	2 days
2	Review the existing political parties’ objectives and orientation	1 days
3	Prepare the “Examen your orientation “questionnaire.	4 days
4	Conduct field visits for the political parties	15 days
5	Manage data entry team on data entry process on the website and recheck the data before the final launching	4 days
	Total working day	26 days

6. Reporting

The consultant will work under the direct supervision with the overall guidance from of the Rasheed Project coordinator. The consultant will ensure close consultation and collaboration with Rasheed's Project Coordinator in carrying out the assignment throughout the consultancy.

7. Qualifications and skills

- University degree in, political science or another related field.
- Proven at least 5 years of experience in the field, and a proven experience in political analysis and data management.
- Strong understanding of political party systems and dynamics
- Excellent communication skills.
- Excellent written and spoken Arabic and English.
- Ability to work independently and produce high-quality outputs and ability to work under tight timeframes.

8. Application Instruction

- Send CV to the following e-mail: careers@rasheedti.org, entitled **Jordanian political Science Expert**.
- Submit a Financial Proposal with a clear indication of the consultancy fee.

Rasheed for integrity and transparency (Transparency International - Jordan) provides equal and fair opportunities in employment for all people without regard to race, color, religion, gender, origin, age, political affiliation, or marital status.