

Terms of Reference

National Research Consultancy

- **Job title:** National Research Consultancy (Jordan), Corrupt Money Flows
- **Type of contract:** External consultant
- **Location:** Amman
- **Deadline for submitting applications:** 2 January 2025. Please note that applications will be reviewed on a rolling basis.

1. Background

Rasheed for Integrity and Transparency / (Transparency International - Jordan) was established at the end of 2013, as a non-profit civil society organization, through a group of activists in public work. "Rasheed" is the only official point of contact representing Transparency International in Jordan. It aims to improve the Jordanian citizen's involvement in anti-corruption activities.

2. Objectives

Rasheed TI Jordan is currently seeking to contract a Jordan-based National Research Consultant to support a comparative research report that Transparency International is conducting, in support of Transparency International - secretary strategic priority of combatting corrupt money flows.

As part of this agenda, the National Research Consultant will be responsible for collecting data on preventing and detecting cross-border corruption in Jordan and thereby improving the seizure and confiscation of assets linked to corruption with the view to providing recommendations for policy change in Jordan.

The consultancy is currently estimated to start in January 2025 and continue for a max of 4 months.

3. Main Roles and Responsibilities

The role requires a highly motivated researcher with expertise in anti-corruption, anti-money laundering and illicit financial flows to collect comprehensive data via two research frameworks provided by TI-S:

I. The "Anti-money Laundering and Beneficial Ownership Questionnaire"

to collect information via desk research and legal reviews on the fundamentals of the legal and institutional framework relevant for anti-corruption and anti-money laundering
to collect information via desk research and legal reviews on the prevailing legal framework governing anti-money laundering obligations and beneficial ownership transparency in the jurisdiction.

- II. The National Research Framework of the Transparency Now project to collect information on:
- (a) the mechanisms used to move and conceal corrupt money flows and stolen assets.
 - (b) the capacity for detection and investigation of corrupt money flows and stolen assets, and,
 - (c) investigative tools and access to information (domestic and international)

The specific tasks include:

- Conduct extensive desk research using publicly available resources, including:
 - Reports from international organizations (e.g., FATF, UNCAC).
 - Annual reports and government authorities' websites.
 - National statistics,
 - Research reports, press articles, and other relevant publications and public sources.
- Identify and review sections of the legal framework governing anti-corruption (AC) and anti-money laundering (AML) in Jordan.
- Collect data on the country's socio-political and economic context, including governance indicators, economic factors, and public sentiment.
- Identify competent authorities responsible for AC and AML, and collect information:
 - On their mandate, organizational structure, independence, and setup.
 - On the coordination mechanisms with each other during investigations and other stakeholders.
- Collect data on the investigative powers of competent authorities, focusing on their:
 - Legal authority (e.g., access to information and relevant databases).
 - Operational capacity and effectiveness in delivering results.
 - Systemic challenges impacting their performance.
- Conduct Key Informant Interviews (KIIs) with relevant stakeholders such as:
 - Public officials and members of AC/AML agencies.
 - Experts and academics.
 - Investigative journalists, civil society representatives and other relevant stakeholders.
- Identify gaps, weaknesses, or ambiguities in AC/AML frameworks and enforcement mechanisms.
- Summaries the collected information in the data collection sheets provided by transparency international.
- Collaborate with the Rasheed TI Jordan on additional related tasks as required.
- Maintain confidentiality and ethical standards in data collection and reporting.

4. Deliverables

The key deliverables for this consultancy include:

- Completed Anti-money Laundering and Beneficial Ownership Questionnaire
- Case Information files submitted for all cases that could be identified
- Initial submission of data collection sheet of the National Research Framework of the Transparency Now project based on desk research and legal review
- A list of key actors (experts, public authorities, other stakeholder) to contact for key informant interviews
- An updated semi-structured interview guide for each of the actors to be interviewed based on the gaps identified in the desk research/legal review

- Finalize Anti-money Laundering and Beneficial Ownership Questionnaire + Case Information files based on comments received by the TI-S Research Coordinator
- Detailed transcripts of each key informant interview conducted
- Finalize data collection sheet of the National Research Framework of the Transparency Now project by including further information conducted via interviews and other data collection methods as agreed with the TI-S Research Coordinator
- Final submission of all completed files with all review comments by the TI-S Research Coordinator addressed

5. Timelines:

Week 1+2	Completed Anti-money Laundering and Beneficial Ownership Questionnaire Case Information files submitted for all cases that could be identified
Week 3+4	Initial submission of data collection sheet of the National Research Framework of the Transparency Now project based on desk research and legal review A list of key actors (experts, public authorities, other stakeholder) to contact for key informant interviews An updated semi-structured interview guide for each of the actors to be interviewed based on the gaps identified in the desk research/legal review
Week 5	Finalize Anti-money Laundering and Beneficial Ownership Questionnaire + Case Information files based on comments received by the TI-S Research Coordinator
Week 6 - 9	Detailed transcripts of each key informant interview conducted Finalize data collection sheet of the National Research Framework of the Transparency Now project by including further information conducted via interviews and other data collection methods as agreed with the TI-S Research Coordinator
Week 10- 12	Final submission of all completed files with all review comments by the TI-S Research Coordinator addressed

6. Reporting

The consultant will work under the direct supervision with the overall guidance from of the Rasheed Project coordinator. All presentations and reports should be submitted in English, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language.

7. Qualifications and skills

- Preferably Master of Laws/ LL.M. - equivalent experience in reviewing legal frameworks and a university degree with a research focus might also be considered

- 5+ years of relevant professional experience, preferably with an international NGO, an international organization or a public authority
- Extensive knowledge and expertise of anti-corruption required, with demonstrated research/policy experience in anti-money laundering and illicit financial flows.
- Experience with different data collection methods required, including desk research, legal reviews and conducting interviews
- Experience working with public authorities a strong advantage
- Exposure to policy development and advocacy an advantage.
- Regional expertise on the EU Southern Neighborhood an advantage.
- Solid writing, editing and communication skills.
- Ability to work in a team as well as independently, particularly at distance communication.
- Strong interpersonal, teamwork and intercultural communication skills, particularly at distance communication.
- Commitment to the values and principles of Rasheed TI.
- Professional Arabic and English research skills

8. Application Instruction

- Send CV to the following e-mail: careers@rasheedti.org, entitled **National Research Consultancy**
- Submit a Financial Proposal with a clear indication of the consultancy fee.

Rasheed for integrity and transparency (Transparency International - Jordan) provides equal and fair opportunities in employment for all people without regard to race, color, religion, gender, origin, age, political affiliation, or marital status.