

Terms of Reference for Surveyor

Job Title: Surveyor

Type of contract: External consultant

Location: Jordan

Deadline for submitting applications: 18.09.2025

1. Background

Rasheed for Integrity and Transparency /(Transparency International - Jordan) was established at the end of 2013, as a non-profit civil society organization, through a group of activists in public work. "Rasheed" is the only official point of contact representing Transparency International in Jordan. It aims to improve the Jordanian citizen's involvement in anti-corruption activities.

2. Scope of the consultancy

The consultancy is for a surveyor who is expected to provide 18 days of collecting and analysing data on identify the citizens' public issues regarding social accountability and public participation

The surveyor will undertake the following tasks:

- Consult with Rasheed (TI -JO) and the project team to clarify objectives, processes, and expected outcomes.
- Develop a detailed work plan
- Review the prepared survey methodology.
- Conduct a survey to identify the citizens' public issues regarding social accountability and public participation and openness of ten targeted municipalities (Irbid, Ramtha, Zarqa, Russifa, Ain Al-Basha, Al Salt, Madaba, Karak, Ma'an, Sahab). The survey will focus on citizens' perception of the performance of these municipalities, how they perceive their integrity and accountability, if they are responding to their needs, if their voices are heard, what challenges they face in terms of access to information, complaints mechanisms, sharing an idea for a local initiative/project.
- Analyze the results, which will be the endline of the social accountability and public participations activities carried out through the project.

- Submit a detailed comprehensive report after the completion of the survey; it should contain the methodology used for developing the survey, results, feedback, challenges, recommendations, and lessons learned.

4. Deliverables

The key deliverables for this consultancy include:

- Submission of a detailed work plan for the assignment.
- Review the pre-prepared survey methodology.
- Conduct a survey to identify the citizens' public issues regarding social accountability and public participation
- Analyze the results of the survey.
- Submit a detailed comprehensive report after the completion of the survey

5. Timelines and key outputs:

#	Outputs/ deliverables	Timeline
1	Submission of a detailed work plan for the assignment.	1 day
2	Conduct a survey to identify the citizens' public issues regarding social accountability and public participation	12 days
3	Analyze the results, which will be the Endline of the social accountability and public participations activities	3 days
4	Submit a detailed comprehensive report after the completion of the survey	2 days
	Total working day	18 days

6. Reporting

The consultant will work under the direct supervision of the Rasheed (TI -JO) project team, with overall guidance from the Executive Director. The consultant will ensure close consultation and collaboration with the Rasheed (TI -JO) Project team in carrying out the assignment throughout the consultancy.

7. Qualifications and skills

- University degree in Business Administration or Political Science or another related field.
- 5-7 years of experience in the field of surveying, including proven track records of successful conduct of different surveys.
- Excellent communication skills;
- Excellent written and spoken Arabic and English;
- Ability to work independently, produce high-quality outputs, and work under tight timeframes.

8. Application Instruction

- Send your CV to the following e-mail: careers@rasheedi.org, with the subject line: "Surveyor".
- Submit a Financial Proposal with a clear indication of the consultancy fee.

Rasheed for integrity and transparency (Transparency International - Jordan) provides equal and fair opportunities in employment for all people without regard to race, color, religion, gender, origin, age, political affiliation, or marital status.